



**Mediation Form  
Part 2**

Date \_\_\_\_\_

This Mediation Form must be completed if the Community Representative was not able to monitor and resolve the issue(s) involving the Au Pair and Host Family as stated on the Incident Form – Part 1. The completion of this form requires a home visit and signatures from the Community Representative, Au Pair, and Host Family.

**Reminder** – This form must be submitted within 24 hours to the Au Pair Foundation Head Office.

CR Signature \_\_\_\_\_

Au Pair Signature \_\_\_\_\_

Host Father Signature \_\_\_\_\_

Host Mother Signature \_\_\_\_\_

Report Date \_\_\_\_\_

1. Please be specific in describing the problem.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. What action has been taken by the Community Representative to provide support and mediation to resolve the issue?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. What was the outcome?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Do all members agree the situation has been resolved?

Yes                       No

If yes, please provide a copy of the Positive Contract.

If no, please contact the Head Office immediately and fill out the Grievance Claim Form.